

COMMUNICATIONS TOOLKIT

WORKSHEET C: Developing Your Message

This worksheet helps you use the message triangle to develop the key components of your communications campaign message. The checklist at the bottom allows you to examine your message and consider whether it will resonate with your intended audience and clearly convey the components of your message triangle.

1. What is your core mess	sage?		
2. To support your core m	essage, answer the fol	owing questions (remember the message triangle):	
Problem: What problem are you addressing, and why is it important to your intended audience?			
2. Strategy: How are you an addressing the problem?	d your coalition		
3. Call to Action: What steps can your intended audience take to get you closer to achieving your intended outcome?			
3. Now, combine these re-	sponses into one conci	se statement:	
(Later, you can add this statement	t to Worksheet F as your Messa	ige)	
4. Message Checklist			
Is Your Message:	Does Your Mess	Does Your Message:	
□ Clear?	☐ State a proble	☐ State a problem?	
☐ Compelling?	☐ Show a potential solution?		
☐ Free of Jargon?	☐ Provide a call for action?		

If you have trouble checking off one of the boxes, think about how you can make your message more concise or clear to

your intended audience—and revise it if necessary.